

ASSOCIATION OF COMMUNITY HEALTH
COUNCILS FOR ENGLAND AND WALES



Bibliography on CHCs

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March 1998

CONTENTS

1. Introduction.....	3
2. Legislation and official guidance on CHCs	4
2.1 Legislation	4
2.2 Official guidance.....	6
2.3 Index	8
3. Current ideas and recommendations for the operation of CHCs.....	12
3.1 List of publications.....	12
3.2 Index	16
4. Past official reports, legislation and guidance about CHCs.....	18
4.1 The creation of CHCs with the reorganisation of the NHS in 1974....	18
4.2 Changes made to CHCs in the years immediately following the reorganisation.....	18
4.3 The Royal Commission on the NHS and consequent developments	19
4.4 The creation of the internal market.....	20
5. Studies of CHCs	22
5.1 Two articles which deal with the creation and original establishment of CHCs.....	22
5.2 Publications which deal with how CHCs were working after the first few years	22
5.3 Other studies of CHCs, based on surveys or other analyses of their workings	23

1. Introduction

The purpose of this bibliography is to be a resource, both for members and staff of Community Health Councils who wish to know current official guidance and good practice, and for those who wish to study the background and development of CHCs. There have been two earlier bibliographies of Community Health Councils, which are listed below. This one includes a full list of current legislation and official departmental guidance concerning CHCs and selected recent publications with recommendations on different aspects of the role of CHCs; it also lists significant past reports, legislation and guidance, as well as selected publications based on surveys and other studies of CHCs. Further notes on the bibliography are set out at the beginning of each section.

Previous bibliographies

1. "Selected references on community health councils", compiled by H.M.Barrett. Department of Health and Social Security. February, 1982.
2. Section B. Community Health Councils. in "Consumers and the NHS - an annotated bibliography". Sarah Buckland. Social Services Research and Information Unit, University of Portsmouth. July, 1993.

2. Legislation and official guidance on CHCs

This section contains all current legislation and official Department of Health guidance which refer to CHCs; the list has been checked with the Department of Health. There is an index at the end, which lists matters dealt with in the legislation and guidance and the relevant Act, Statutory Instrument or circular and section of them, where appropriate. The Welsh Office is producing a list of circulars which apply to CHCs in Wales, which will be available through ACHCEW and the Association of Welsh CHCs.

Copies of the publications can be obtained as follows:

Legislation:

H.M.S.O., Publications Centre, P.O.Box 276, London, SW8 5DT. Tel. 0171 873 9090. Alternatively, contact an H.M.S.O. Bookshop or an Accredited Agent.

Official Guidance:

Department of Health, P.O.Box 410, Wetherby, LS23 7LN. Tel. 01937 840250.

2.1 Legislation

National Health Service Act 1977 (Chapter 49). London. HMSO.

The Act under which Community Health Councils are established; Section 20 and Schedule 7 are the ones which apply to CHCs. The Act replaces those parts of the NHS Reorganisation Act 1973 which applied to CHCs.

National Health Service (Association of Community Health Councils) Regulations 1977. London. HMSO. (S.I.1977 No.874).

The statutory arrangements for the setting up of ACHCEW.

Community Health Councils (Access to Information) Act 1988 (Chapter 24). London. HMSO.

Provides for access to meetings and provision of information for the public by CHCs.

National Health Service and Community Care Act 1990 (Chapter 19). London. HMSO.

The Act, which created the internal market in the NHS, extends rights of CHCs to NHS Trusts. Schedule 9, section 18, sub-section 13 applies.

National Health Service (General Medical Services) Regulations 1992 (as amended). London. HMSO. (S.I.1992 No.635)

Schedule 3 mentions a CHC report as part of (possible) information to be included in an application for inclusion in a medical list.

National Health Service (Pharmaceutical Services) Regulations 1992. London. HMSO. (S.I.1992 No.662)

Regulations governing lists of persons approved to provide pharmaceutical services, including arrangements for consulting CHCs on applications to be added to the list.

National Health Service (Service Committees and Tribunal) Regulations 1992. London. HMSO. (S.I.1992 No.664)

Include reference (in Section 32) to service of documents in the case of a person represented by an officer of a CHC; and (in Schedule 2, section 11, para (b) (iv)) to the exclusion of an officer (past or present) of a CHC from acting as a lay member of a service committee.

Health Authorities Act 1995 (Chapter 17). London. HMSO.

Provides for the abolition of RHAs and the setting up of new Health Authorities, including consequent changes for CHCs. Schedule 1, sections 11 and 62 apply.

Community Health Councils Regulations 1996. London. HMSO. (S.I.1996 No.640)

The current regulations which govern the appointment and operation of CHCs. These supersede the CHC Regulations 1985.

National Health Service Trusts (Consultation on Establishment and Dissolution) Regulations 1996. London. HMSO. (S.I.1996 No.653)

Provides for CHCs to be consulted on proposals to create new, and to dissolve existing, NHS Trusts. These revoke similar regulations of 1991 and 1992.

Health Authorities Act (Transitional Provisions) Order 1996. London. HMSO. (S.I.1996 No.709)

Article 11 provides that, following the abolition of District Health Authorities and the creation of Health Authorities, CHCs will continue to exist in relation to the same districts as before.

National Health Service (Proposals for Pilot Schemes) and (Miscellaneous Amendments) Regulations 1997. London. HMSO. (S.I.1997 No.2289) and Directions dated 15th October, 1997.

Spells out arrangements for CHCs to be consulted on pilot schemes under which personal medical services are to be provided.

2.2 Official guidance

EL(89)P/30. Community Health Councils (Access to Information) Act 1988.
Gives guidance on the Act, which gives access to meetings and provision of information to the public by CHCs.

HSG(91)5. Local Research Ethics Committees
Includes recommendations that lay members of Ethics Committees should be appointed after consultation with the CHC. This supersedes advice given in HSC(IS)153.

EL(92)1. Purchasing for Health: The Views of Local People.
Letter issued with a paper "Local Voices", recommending ways of involving the public, including CHCs, in purchasing decisions.

EL(94)79. Developing NHS Purchasing and GP Fundholding
Includes CHCs among those with whom health authorities should collaborate in developing and implementing a local strategy.

EL(95)42. Code of Practice on Openness in the NHS
Letter issued with a code of practice, which sets out how health service bodies, including CHCs, must make information available to the public. It also requires health service authorities to make information about CHCs available to the public.

EL(95)54. An Accountability Framework for GP Fundholding
Letter issued with a framework document, which includes guidance that CHCs are able to offer advice on involving patients.

EL(95)76. Code of Conduct for Community Health Council Members
Letter enclosed a code of conduct for CHC members.

HSG(95)44. Provision of National Freephone Health Information Service
Includes comment that CHCs have a valuable role to play in terms of patient information.

EL(95)142. Community Health Councils: Guidance on the Changes in Establishing Arrangements
Sets out the new arrangements for the establishment and support of CHCs following the transfer of responsibility from RHAs to the NHS Executive, after consultation on EL(95)41, and also lists various changes to membership arrangements, after consultation on EL(95)118.

EL(96)17. The Operation of Community Health Councils from April 1996
Sets out the new arrangements for the operation of CHCs. (Supersedes previous guidance in EL(94)4 and other earlier circulars).

EL(96)19. Implementation of New Complaints Procedure: Final Guidance
Includes a direction to health authorities to involve CHCs in monitoring and publicity about complaints. This replaces interim guidance in EL(95)37 and EL(95)121.

"Patient's Charter Monitoring Guide". April, 1996
Includes making use of CHCs as one of the ways of monitoring some of the rights and other standards under the Charter. This guidance replaces HSG(92)36 and HSG(93)27.

"Patient Partnership". June, 1996
Includes the suggestion that CHCs could be the driving force and monitor of many elements of a patient partnership strategy.

HSG(96)42. Travelling and Other Allowances for Members of NHS Boards
Includes authority for the payment of travelling and other expenses to members of CHCs. This revokes the NHS(Travelling Allowances etc) Determination 1983 and subsequent Amending Determinations.

Letter of 1st November, 1996 from the Medical Director and Chief Nursing Officer. Maternity Services Liaison Committees: Guidelines for Working Effectively.

Covering letter with guidelines recommending that CHCs should be invited to nominate a member and can provide information on local groups for further nominations.

"The New NHS". Cm 3807. December, 1997
The NHS White Paper states that the Government wants a strong public voice in health and healthcare decision-making, recognising the important part played by CHCs in providing information and advice, and in representing the patient's interest.

2.3 Index

Access to information	EL(89) P/30
Accommodation standards	EL(95)142 - Appendix 2
Accountability - financial,CHC	EL(95) 76 - paras 8 and 9
Accountability - GP Fundholding	EL(95) 54
ACHCEW	S.I.1977 No.874 and EL(95)142 - para 2
Advice on the operation of the NHS	CHC Regulations - no.17
Annual reports	CHC Regulations - no.16 and EL(96)17
Application form for membership	EL(95)142 - Appendix 4
Appointment of members	EL(95)142 - para 11
Appointment of members by LAs	CHC Regulations no.4
Appointment of members by voluntary organisations	CHC Regulations no.5
Appointment of members by Secretary of State - guidance	EL(95)142 - Appendix 5
Boundary changes	EL(95)142 - para 12
Chair of CHC	CHC Regulations - no.10
Charter - Patient's	Patient's Charter Monitoring Guide
Code of Conduct	EL(95) 76
Code of Practice on Openness	EL(95) 42 and EL(96) 17
Committees - appointment	CHC Regulations - no.11
Complaints - against CHCs	EL(96) 17
- against CHC members	EL(95) 76 - para 23 (as subsequently amended)
- about the NHS	EL(96) 17
Complaints procedure	EL(96) 19
Composition of CHCs	CHC Regulations - no.2
Conduct of members	EL(95) 76 - paras 4 and 5
Confidentiality	EL(95) 76 - paras 13 to 15
Consultation	CHC Regulations - no.18, and EL(96)17
Consultation on NHS Trusts	S.I.1996 No.653
Consultation on pilot schemes for personal medical services	S.I.1997 No.2289 and Directions
Consultation on pharmaceutical services	S.I.1992 No.662
Corporate responsibility	EL(95) 76 - paras 6 and 7

Declaration of interests	EL(95) 76 - paras 11 & 12
Disagreements	EL(95) 76 - para 16
Disqualification	CHC Regulations - no.7
Duty of CHCs	NHS Act 1977 - Schedule 7
Eligibility for reappointment	CHC Regulations - no.6
Employment arrangements	EL(95)142 - para 4
Equal opportunities	EL(95) 76 - para 18
Establishing arrangements	EL(95)142
Establishment of CHCs	NHS Act 1977 - section 20 and S.I.1996 No.709 article 11
Ethics committees	HSG(91) 5
Expenses	CHC Regulations - no.15 and HSG(96) 42
Financial accountability	EL(95) 76 - paras 8 and 9
Future of CHCs	The New NHS
Gifts	EL(95) 76 - para 17
G.P. Fund-holding	EL(94) 79 and EL(95) 54
Health authorities	Health Authorities Act 1995 and S.I.1996 No.709 article 11
Health authorities - meetings with	CHC Regulations - no.21 and EL(96) 17
Health information	HSG(95) 44
Hospitality	EL(95) 76 - para 17
Impartiality	EL(95) 76 - para 10
Information - freephone service	HSG(95) 44
Information - provision to CHCs	CHC Regulations - no.19
Information - provision by CHCs	EL(89) P/30
Information - provision to public	EL(95) 42
Information - technology	EL(95)142
Interests - declaration of	EL(95) 76 - paras 11 & 12
Involvement of patients by G.P. Fund-holders	EL(95) 54
Joint Committees	CHC Regulations - no.11
Legal guidance and services	EL(95)142 - para 7 and EL(96) 17
Liability	EL(96) 17
Local authority members	CHC Regulations - no.4
Local strategy	EL(94) 79

Maternity Services Liaison Committees	Letter of 1.11.1996
Media - dealing with	EL(95) 76 - paras 19 to 22
Media - information for	EL(89) P/30
Medical list - information for application for inclusion	S.I.1996 No.706
Meetings - access of public to	EL(89) P/30 and CHCs (Access to Information) Act 1988
Meetings with health authorities	CHC Regulations no.21 and EL(96) 17
Meetings and proceedings	CHC Regulations no.12 and Schedule
Member specification	EL(95)142 - Schedule 3
Members - appointment of	EL(95)142 - para 11
- appointment by L.A.s	CHC Regulations no.4
- appointment by voluntary organisations	CHC Regulations no.5
- appointment by Secretary of State - guidance	EL(95)142 - Schedule 5
- eligibility for reappointment	CHC Regulations no.6
- term of office	CHC Regulations no.3
Membership - application form	EL(95)142 - Schedule 4
- disqualification	CHC Regulations no.7
- issues	EL(95)142 - para 10
- termination of	CHC Regulations no.8
- variation of	CHC Regulations no.8
Mergers	EL(95)142 - para 12
Monitoring of complaints	EL(96) 19
Monitoring of services	"Patient Partnership"
Monitoring - Patient's Charter	Patient's Charter Monitoring Guide
NHS Executive Regional Offices	EL(95)142 - para 1
NHS Trusts	NHS and Community Care Act 1990
NHS Trusts - consultation	S.I.1996 No.653
Officers - appointment of	CHC Regulations no.13
Openness - Code of Practice	EL(95) 54 and EL(96) 17
Partnership - patient	"Patient Partnership"
Patient - partnership	"Patient Partnership"
Patient's Charter - monitoring	Patient's Charter Monitoring Guide
Paymaster function	EL(95)142 - para 5

Personal medical services - consultation on pilot schemes	S.I.1997 No.2289 and Directions
Personnel function	EL(95)142 - para 5
Performance and review	EL(95)142 - para 13
Pharmaceutical services - consultation on	S.I.1992 No.662
Premises	CHC Regulations - no.14 and EL(95)142 - para 6
Proceedings - meetings	CHC Regulations - no.12 and Schedule
Providers	EL(96) 17
Public - access to information	EL(89) P/30
Publicity	EL(96) 19
Purchasers	EL(96) 17
Purchasing - involvement of CHCs	EL(94) 79
Regional Associations of CHCs	EL(95)142 - para 2
Regional Offices - NHS Executive	EL(95)142 - para 1
Reports - annual	CHC Regulations - no.17 and EL(96) 17
Research Ethics Committees	HSG(91) 5
Resourcing	EL(95)142 - para 3
Review - performance	EL(95)142 - para 13
Service changes - information on	EL(95) 42
Service Committees	S.I.1992 No.664
Social Services	EL(96) 17
Strategy - preparation of local	EL(94) 79
Telephone - information service	HSG(95)44
Term of office - of members	CHC Regulations - no.3
Termination of membership	CHC Regulations - no.8
Travelling allowances	HSG(96) 42
Trusts - NHS	NHS and Community Care Act 1990
Trusts - NHS - consultation	S.I.1996 No.653
Vice-chair of CHC	CHC Regulations - no.10
Visiting	CHC Regulations - no.20
Voluntary organisations - members	CHC Regulations - no.5

3. Current ideas and recommendations for the operation of CHCs

This section contains publications which are thought to be of current interest and use to CHCs and includes recommendations for CHCs in dealing with a particular field of work. It includes only those which deal mainly with the role of CHCs or aspects of the work of CHCs which are considered to be integral to its role, e.g. monitoring; it does not cover other aspects of the NHS in which CHCs are involved, e.g. health services for the elderly. It does not include reports by individual CHCs which can be found in ACHCEW's annual "Bibliography of CHC Publications". The publications are indexed at the end according to subject matter.

All the publications can be obtained from the organisation publishing them. There is an index at the end. Other publications about CHCs can be found in the publications lists produced by ACHCEW and by the Greater London Association of Community Health Councils.

3.1 List of publications

1. **ACHCEW** (1990) "Information Resource Pack for Lay Members of Ethics Committees".
Intended to provide the first stage of training and information for lay members of Local Research Ethics Committees.
2. **ACHCEW** (1991) "CHC Core Activities".
Examination of CHC core activities, providing a framework in which CHCs can assess their own objectives and determine their work programme.
3. **ACHCEW** (1992) "Self Reviews in CHCs".
Sets out suggestions for a process of self review by CHCs and provides a model for such a review.
4. **ACHCEW** (1993) "Care in the Community: Policy Development, Implementation and CHCs".
Gives basic information concerning the development of policy and the implementation programme and makes suggestions as to how CHCs might become involved on an informal basis.
5. **ACHCEW** (1993) "Rationing Health Care: Should CHCs Help?"
Discusses how rationing is and might be done in the NHS and how CHCs can approach it.
6. **ACHCEW** (1994) "Information Services for CHCs".
A description of ACHCEW's information services and of library and other information services of use to CHCs.

7. **ACHCEW** (1995) "Equal Opportunities Policy".
A model equal opportunities policy statement for CHCs.
8. **ACHCEW** (1995) "Guidelines for Handling Complaints about CHCs"
9. **ACHCEW** (1995) "The Accountability of Fundholding".
Includes official guidance on the rights of CHCs towards General Practice fund-holders.
10. **ACHCEW** (1995) "Quality Contracts - Improving Standards of Patient Care".
Looks at the development of quality in health care and considers how CHCs can intervene in the commissioning process to help ensure that the public are being delivered a quality health service.
11. **ACHCEW** (1996) "CHCs, Health Authorities and Social Services Departments - Accountability and Joint Working".
Includes examples of good practice in improving CHCs' relations with health authorities and social services.
12. **ACHCEW** (1996) "Guidelines on CHC Surveys and Research"
Aims to provide CHCs with some of the basic information needed to conduct research.
13. **ACHCEW** (1996) "Handbook for CHC Members".
Introduction to help CHC members identify how their CHC fits into the health service.
14. **ACHCEW** (1998) "Consultation - the Legal Requirements"
The report is based upon information from CHCs about their experiences of, and problems with, consultation exercises during 1996-97.
15. **ACHCEW** (Annual) "Directory of Community Health Councils"
Gives full details of all CHCs in England and Wales; health councils in Scotland and Northern Ireland; regional and national associations.
16. **ACHCEW**. "Communications Guidelines for CHCs".
Source of information about basic public relation techniques.
17. **Dunham,P and Smith,S.** (1993) "The Changing Role of CHCs". Health Services Management. Vol.89, No.5, pages 14-17
Describes collaborative working arrangements between a CHC and its local health authority.

18. **Greater London Association of Community Health Councils.** (1997) "Choices and Opportunities for User Involvement in the Primary Care Led NHS?" GLACHC, 356 Holloway Road, London, N7 6PA.
Study of CHCs and GPs to gather information about CHCs' relationships with local GPs, including suggestions for CHCs' role with GPs and recommendations for CHCs' work in this field
19. **Hendessi, M.** (1996) "From Here to Equality - A Checklist for CHCs on Race and Ethnicity". GLACHC.
Aims to highlight practical issues in promoting good practice in race and ethnicity matters.
20. **Hogg, C.** (1992) "Complaints about Family Practitioners". GLACHC.
Report based on a survey of London CHCs and FHSAs, including recommendations for CHCs on action to provide a better service to the public and on CHC staff training and record keeping.
21. **Hogg, C.** (1994) "Performance Standards for CHCs - Developing the Framework". ACHCEW.
Attempts to set a framework for CHC performance, proposes some standards and identifies examples of good practice.
22. **Hogg, C.** (1995) "Staffing and Resources for CHCs". ACHCEW.
A review of the staffing and resources required to carry out essential, important and optional CHC tasks, based on a survey of a sample of CHC Chief Officers.
23. **Hogg, C and Joule, N.** (1994) "Community Health Councils, GPs and Primary Care". GLACHC.
Includes examples of good practice from CHCs' involvement with GPs and primary care and recommendations for CHCs in improving their work in this field.
24. **Joule, N.** (1992) "User Involvement in Medical Audit". GLACHC.
Report based on a survey on the involvement of CHCs and users throughout the audit cycle, including recommendations for CHCs on their involvement.
25. **Joule, N.** (1993) "Partners in Purchasing". GLACHC.
Report of a survey of CHCs on their involvement in commissioning health services, including recommendations for CHCs on improving their effectiveness in the purchasing process.
26. **Kirby, J.** (1995) "How Working with Your CHC Boosts Quality in Contracts". Fundholding. Vol.4 No.10, pages 35-36.
Describes the experience of a total purchasing fundholding practice in their relationship with their CHC.

27. **Levenson, R. and Joule, N.** (1992) "Listening to People". GLAHC.
Discussion of problems of user involvement in the NHS, including examples of different methods used by CHCs and a recommended Code of Good Practice.
28. **Marchment, M.** (1992) "Spirit of Trust". Health Service Journal. Vol.102. No.5294. page 29.
Describes a charter of rights between a CHC and a NHS trust.
29. **NHS Wales** (1996) "Meaningful Monitoring: a Guide to Assist CHCs in Their Quality Monitoring Function".
CHC Development Unit, Crickhowell House, Capital Waterside, Cardiff, CF1 5XT.
30. **Society of CHC Staff** (1994) "Working for the CHC - a Handbook for CHC Staff". 58 Polwell Lane, Barton Seagrave, Kettering, NN15 6UB.
A guidebook to the main areas of CHC work.
31. **South and West Association of CHCs.** (1997) "A Performance Evaluation Framework for CHCs". Bristol and District CHC, Manuliffe House, 10 Marlborough Street, Bristol, BS1 3NU.
Sets out a framework against which CHCs can monitor their performance.
32. **South Thames (West) Association of CHCs.** (1996) "Proposals for a Method of Peer Review for CHCs". Brighton CHC, 22 Connaught Road, Hove, BN3 3WB.
Report of the testing of a method of peer review and the viability of a CHC Panel acting as reviewers.

3.2 Index

Care in the community - 4
Communications - 16
Complaints about CHCs - 8
Complaints about Family Practitioners - 20
Consultation - 1 and 14
Core activities - 2

Directory - 15

Equal opportunities policy - 7
Ethics committees - 1
Evaluation, performance - 31

Family practitioners, complaints about - 20
Fundholding practices - 9 and 26

G.P.s - 23
G.P.s, fundholding - 9 and 26

Handbook for members - 13
Handbook for staff - 30
Health authority - 17

Information services - 6

Medical audit - 24
Monitoring - 29

NHS Trusts - 28

Peer review - 32
Performance standards - 21
Performance evaluation - 31
Primary care - 18 and 24
Purchasing - 25

Quality - 10

Race and ethnicity - 19
Rationing - 5
Research - 12
Resources - 22
Review, peer - 32
Review, self - 3

Self review - 3
Social services - 11
Staffing - 22
Standards, patients care - 10
Standards, performance - 21
Surveys - 12

Trusts - 28

User involvement - 27

4. Past official reports, legislation and guidance about CHCs

This section lists significant past official reports, legislation and guidance about CHCs, and groups them according to the developments within the NHS with which they were linked.

4.1 The creation of CHCs with the reorganisation of the NHS in 1974

DHSS. National Health Service: Consultative Document. May, 1971
Contained the first proposals for CHCs in a reorganised NHS.

Secretary of State for Social Services. National Health Service
Reorganisation: England. Cmnd. 5055 (White Paper). HMSO. 1972.
Contained firm proposals for the membership and functions of CHCs.

National Health Service Reorganisation Act 1973. HMSO. 1973
(Chapter 32).
*The Act under which CHCs were originally established. (see also the
debate in Standing Committee G on 15th May, 1973).*

National Health Service (Community Health Councils) Regulations 1973.
(S.I. 1973 No.2217)
*Set out the detailed statutory arrangements for the setting up and
operation of CHCs.*

DHSS. HRC(74)4. Community Health Councils. 1974.
The original guidance on the establishment and operation of CHCs.

4.2 Changes made to CHCs in the years immediately following the reorganisation

DHSS. Democracy in the National Health Service: Membership of Health
Authorities. HMSO. 1974.
*Contained decisions to strengthen the role of CHCs and the proposal
to set up a national body.*

DHSS. HSC(IS)194. Democracy in the National Health Service. 1974
Authorised CHC observers at Area Health Authority meetings.

DHSS. HSC(IS)207. Closure or Change of Use of Health Buildings. 1975.
*Included provision for CHC opposition to a closure or change of use of
a health service building to be referred for a decision by the Secretary
of State.*

DHSS. DS 147/75. Final Report of Advisers on Community Health Councils. 1975.

Report of advisers to the Department, Councillor Collis and Lady Marre, on the future working of CHCs.

DHSS. HC(FP)(77)2. Observers from CHCs at Family Practitioner Committee meetings. 1977.

Recommended that CHCs should be allowed to have an observer at meetings of FPCs.

National Health Service (Association of Community Health Councils - Establishment) Order 1977 (S.I. 1977 No. 1204)

The Order which brought into being the Association of Community Health Councils for England and Wales. (see also the debate on the order in the 5th Standing Committee on Statutory Instruments on November 22nd, 1977 in the Evidence to the committee.)

4.3 The Royal Commission on the NHS and consequent developments

Royal Commission on the NHS. Research Paper No. 1. The Working of the National Health Service. HMSO. 1978.

Contained comments on the operation to date of CHCs based on interviews with NHS and CHC representatives.

Royal Commission on the NHS. Report. HMSO. 1979. Cmnd. 7615.

Accepted the contribution that CHCs had made in representing the public and made recommendations for strengthening their role.

DHSS. Patients First. Consultative Paper on the Structure and Management of the National Health Service. HMSO. 1979.

Asked for views as to whether CHCs should be retained in the light of proposals for new, more local District Health Authorities.

DHSS. HC(80)8. Structure and Management. 1980.

Contained the decision of the Government that CHCs should be retained, at least for the time being, following consultation on the paper "Patients First".

DHSS. Community Health Councils in England: Consultative Paper on Role and Membership. 1981.

Sought views on aspects of CHCs' role which had presented problems, and on membership, appointment procedures and other matters.

DHSS. HC(81)15. Community Health Councils. 1981.

Set out revised arrangements for CHCs following the consultative paper and the setting up of DHAs.

Health and Social Security Act 1984. HMSO. 1984. (Chapter 48)
Extended the rights of CHCs to the new Family Practitioner Committees.

Community Health Councils Regulations 1985. HMSO. (S.I. 1985 No.304)
Contained revised regulations governing CHCs, including earlier amendments. (see also the debate on the regulations in the 6th Standing Committee on Statutory Instruments on 24th April, 1985 in the Evidence to the committee).

DHSS. HC(85)11. Community Health Councils. 1985.
Advised on the new CHC legislation and in particular spelled out the relationship between CHCs and the new Family Practitioner Committees.

4.4 The creation of the internal market

Secretary of State for Health. Working for Patients. HMSO. 1989.
Contained the statement that, following the creation of an internal market, the interests of the local community would continue to be represented by CHCs.

Community Health Councils (Amendment) Regulations 1990. (S.I. 1990 No.1375)
Set out amendments to the 1985 regulations as a result of the introduction of the internal market.

NHS Management Executive. EL(90)185. Consultation and Involving the Consumer. 1990.
Enclosed guidance on relationships between CHCs and the new NHS authorities and on procedures for consultation.

NHSME. NHS Trusts: A Working Guide. HMSO. 1990.
Spelled out CHCs' role in the work of NHS Trusts.

NHSME. ML(91)2. Letter to Regional Chairmen from the Secretary of State.
Spelt out change in Departmental policy, i.e. that where Districts merge, CHCs do not necessarily also merge.

NHSME. ML(92)1. Letter to Regional and District Chairmen from the Secretary of State and EL(92)11. Letter to General Managers.
Spelt out the particular relationship of CHCs with purchasers.

House of Commons Health Committee. NHS Trusts: Interim Conclusions and Proposals for Future Inquiries. HMSO. 1992 and Government response.
Recommended a thorough review of CHCs' statutory basis.

NHSME. EL(94)4. The operation of Community Health Councils. 1994.
Clarified the role and function of CHCs.

NHSME. EL(95)41. Community Health Councils. 1995.
Sought comments on the future establishing arrangements for CHCs and on a draft Code of Conduct for CHC members.

NHSME. EL(95)118. Community Health Councils: Membership Issues. 1995.
Sought comments on the future membership of CHCs.

Insight Management Consulting. Resourcing and Performance Management in Community Health Councils. 1996.
A report, commissioned by the NHS Executive, which made suggestions and recommendations on the functions of CHCs, their performance and resourcing levels, following a study of, and consultation with, CHCs.

5. Studies of CHCs

This section contains publications, based on surveys or other studies of CHCs, which are thought to be of note. A number of earlier publications which are quoted in Christine Hogg's "The Public and the NHS" have not been listed. Most of the publications are out of print, but books can be obtained through the public library service and journals can be seen in libraries specialising in health services. The list does not include dissertations by university students for higher degrees, because these are not generally available, although reference is made to some in the publications listed.

5.1 Two articles which deal with the creation and original establishment of CHCs

Phillips,D. (1980a) "The creation of consultative councils in the NHS". Public Administration. Vol.58. Spring 1980, pages 47-66.

Describes the parliamentary process by which CHCs were created and compares them with the consultative councils for the nationalised industries.

Phillips,D. (1980b) "Precedents for establishing district health authorities - RHAs and the establishment of CHCs: a case study". Health and Social Service Journal. May 16th, 1980. Vol.90. No.4693. Centre eight pages B62-B72.

Describes the establishment of CHCs in the Northern Region.

5.2 Publications which deal with how CHCs were working after the first few years

Lewis,J.(ed). (1976) "Community Health Councils. Four case studies". Centre for Studies in Social Policy.

Studies of the early working of four CHCs in very different districts.

Klein,R. and Lewis,J. (1976) "The politics of consumer representation". Centre for Studies in Social Policy.

A large scale national study of the composition of CHCs and the views of the members on their role.

Weller,D. (1976) "CHCs and planning in the NHS". Health Services Management Centre, University of Birmingham.

A study to identify and examine the factors influencing the involvement of CHCs in the planning process, based on a survey of CHC Secretaries and District Administrators in the London area.

Hallas, J. (1976) "CHCs in action". Nuffield Provincial Hospitals Trust.
An investigation, based on personal contact mainly in the Yorkshire region, of the working of CHCs in the first fifteen months of their existence.

"CHCs at work". CHC News. No.26. December, 1977.
A report of a survey of CHC Secretaries on aspects of CHCs' involvement in the NHS.

Cang, S. (1978) "CHCs: Intentions, problems, possibilities". in E. Jaques 'Health Services'. Heinemann.
An analysis of the work of CHCs and their relationships with the wider NHS.

Levitt, R. (1980) "The people's voice in the NHS". King Edward's Hospital Fund for London.
Describes how CHCs came about and what they do, and comments on their likely future.

Ham, C. (1980) "Community Health Council participation in the NHS planning system". Social Policy and Administration. Vol. 14. No. 3. Autumn 1980. pages 221-231.
A study of CHCs' involvement in the planning in the NHS, based on concepts of participation.

5.3 Other studies of CHCs, based on surveys or other analyses of their workings

Hogg, C. (1986) "The public and the NHS". ACHCEW.
A study of the role of the CHC, based on other studies and surveys and on consultation with CHCs.

Winkler, F. (1987) "Consumerism in health care: beyond the supermarket model". Policy and Politics. Vol. 15. January, 1987. pages 1-8.
A study of consumerism in the NHS, using as illustration the experience of City and Hackney CHC.

ACHCEW. (1991) "Survey of CHC relations with NHS authorities".
A report on the findings of a survey of CHCs to determine how the working relationships between NHS authorities and CHCs have changed.

Buckland, S. (1993) "CHCs: An effective mechanism for representing consumers in the NHS?". Research Policy and Planning. Vol.10. No.3.
Explores the role of CHCs within the changing NHS, drawing on preliminary findings of a national research project.

Spencer, M. and Gee, S. (1994) for the Northern Regional Association of CHCs. "Contributing to health care".

A review of the work of CHCs in the Northern region.

Lupton, C., Buckland, S. and Moon, G. (1995) "Consumer involvement in health care purchasing: the role and influence of the Community Health Councils". *Health and Social Care in the Community*. Vol.3. No.4. pages 215-226. July, 1995.

Explores the response of CHCs and purchasers to the change in emphasis in the role of CHCs.

Moon, G. and Lupton, C. (1995) "Within acceptable limits: health care provider perspectives on Community Health Councils in the reformed British National Health Service". *Policy and Politics*. Vol.23. No.4. pages 335-346. October, 1995.

Provides an assessment of the impact of the reforms on Community Health Council - provider relations, based on detailed case study research.

MacKeith, J. (1996) "Customers and contractors in the NHS". *International Journal of Health Care Quality Assurance*. Vol.9. No.5. pages 45-48.

Presents the results of a study in the Yorkshire region to discover the effects of the changes in the NHS on relationships between CHCs and health service authorities.

Pickard, S. (1997) "The future organisation of community health councils". *Social Policy and Administration*. Vol.31. No.3. pages 274-289

Examines ways in which CHCs might organise themselves following the purchaser-provider split and considers their continued viability and relevance in the light of other means of securing the public's views in the NHS.

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ASSOCIATION OF
COMMUNITY HEALTH COUNCILS
FOR ENGLAND & WALES
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Price: £7.00 (inc. p&p)

