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THIS PACK

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is a set of distance learning units for CHC Chairs. It's intended:

\* to help you think through your role and your style of working

\* as an opportunity for you to consider and develop some of the skills involved

Distance learning materials are designed for people to study in their own time, and at their own pace. They are self-contained; but it's often useful to talk through any issues they raise: with an experienced Chair, or your Chief Officer, for instance.

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IT'S FOR

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- \* newly elected Chairs
- \* more experienced Chairs, who want to extend their skills

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HOW IT WORKS

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There are nine units in the pack:

1. Working with the Chief Officer
2. Working with members
3. Working with the public
4. Working with health service people
5. Working with other organisations
6. Working with the media
7. Recruitment & selection of staff
8. Equal opportunities
9. Individual performance review

You can work through the units in any order; or pick the ones that seem most relevant to you at this stage.

**Basic Skills for New CHC Chairs** was written for ACHCEW by Ruth Valentine, with the assistance of a Reference Group of CHC Chief Officers. They are:

* Cath Arnold	Manchester North CHC
* Hugh Barnet	Swindon & District CHC
* Beryl Furr	Southend District CHC
* Jackie Gladden	Barnsley CHC
* Sarah Head	East Birmingham CHC
* Wendy Lockwood	South West Surrey CHC
* Rosie Newbigging	North Bedfordshire CHC
* Geoffrey Poxon	Cornwall CHC
* Lesley Sterling	Bradford CHC
* Barrie Taylor	South West Herts CHC
* Pennie Thewlis	Oxfordshire CHC

Thanks are due to them, and to the Chairs of some of their CHCs, who piloted the units and fed back their comments. Thanks also to Liz Rickarby, the Information Department, and Toby Harris, all at ACHCEW, for all their assistance.

There are two more distance learning packs in this series. They are:

Basic Skills for New CHC Members  
Further Skills for CHC Members

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